

TECHNICAL STANDARDS COMMITTEE  
MINUTES  
MONTHLY MEETING  
WCTS Conference Room  
700 Doty Street  
Tuesday 1:30 PM, October 18, 2016

**Call to Order** – The meeting was called to order at 1:30 p.m.

**Roll Call** – Present were Jordan Skiff, Paul DeVries, Cody Schoepke, (Operations Leader, Wastewater) Nick Leonard, and Eric Otte. Jeremy Cramer was absent and excused.

**Approval of September Minutes**– A motion was made by Jordan Skiff and seconded by Eric Otte to approve the September 2016 meeting minutes. The motion carried.

**Communication Session**

*Reports on:*

- **Correspondence Relating to the Regional Wastewater System**

◇Nick had a conversation with John St. Peter about the 2000 Wastewater Agreement. John said this is a perpetual agreement and can be renegotiated in 2019 if either party so chooses. Nick wanted to ensure that TSC members understand that the 2000 Wastewater Agreement could be renegotiated or amended.

- **Records Exchange – Update of Contact List**

◇Jordan, Jeremy, and Paul met with City Comptroller staff to discuss the funding for the proposed five-year CIP so that the City could give the OSG members could have a better sense of what the City's plans are. Nick said that John St. Peter would likely prepare an email of the issues that are of concern to the OSG, concerning the CIP projects that are related to the proposed phosphorus limits. A future meeting date would then be scheduled in 3-6 months.

◇Jordan said that after the TMDL results are received, in about 12 months, Strand Associates would produce a report for the City and the City would be able to discuss a better, more detailed plan, on how the City will proceed.

◇Paul said that the renewal of the Sewer Service Agreement is a good opportunity for all parties to look at sewer availability, plan purchased and plant capacity, and changes to the growth areas.

◇Nick shared the City's request for emergency contact information with the Executive Committee at the September meeting. He also spoke to them about keeping the metering stations clean and the issue about removing the City's locks.

- **Sewer or System Improvements Anticipated, in Progress or Completed (Extensions or Rehabilitations)**

- ◇Eric is waiting for approval of the SSA to be amended by the ECWRPC for the Rogersville Road sewer extension.

◇Paul reported that the manhole inserts installed in Tompkins Street, near Milk Specialties, have been designed for high strength waste and would increase the life of the liner. The paving on Tompkins Street would be done in 2017. Paul also said Tenth Street sanitary sewer project is complete.

◇Nick said that as a follow up to televising, ten leaky manholes are being repaired, as well a 24" interceptor sewer.

- **FP or RSAP Amendments Anticipated, in Progress or Completed**

- **Metering and Sampling**

◇Eric received an email from the owner of La Clare farms. Next month they should have a plan in place and a flume ordered.

◇Eric will follow up with Mulcahy Shaw about installing a velocity meter at the Blue Heron Apartments.

◇Paul has received the quote on the flow meters that the City plans on purchasing.

◇Eric said that Green Bay Pipe has started televising and cleaning for the sanitary districts.

- **Clearwater Reduction Fund Status and Party Activity**

◇None

- **Receive Sewer Project Closeout Records and Shared Sewer Cost Calculations**

◇None

- **Distribute Updates to Regional Sewer Design and Constructions Standards and TGM Revisions**

◇None

## **Technical Session – Consent Agenda**

*Review as needed:*

- **Review and evaluate new products and technology for incorporation into the standard specifications.**
- **Monitor the assessment, accumulation and use of the Clearwater Reduction Funds**
- **Maintain procedures and protocol for compliance with the Agreement**
- **Review and recommend proposed changes, revisions, clarifications, and amendments to the Parties regarding the Agreement and the TGM**
- **Consider and decide requests for specification waivers**
- **Prepare appropriate specification amendments**
- **Review shared sewer cost calculations for compliance with TGM procedures Conduct review of proposed revisions to the 2000 RSAP to identify potential regional impacts**

## **Additional Items**

- **WCTS Operations Update**

◇Cody reported that the quarterly sampling for the OSG is almost completed. A manhole located in the Town of Fond du Lac #3, on Rolling Meadows Drive, is dangerous since it's located in the middle of the road. The City is thinking about a safer method in obtaining the sample from this location.

◇Changes have been made to aeration basins #1 and #2 in order to make biological phosphorus removal work more consistently, which will reduce plant chemical usage.

◇The Clearas pilot study will be completed on October 31, 2016. This was an algae based treatment for phosphorus removal.

◇There has been no decision made yet for a side-stream ammonia process. The City has looked at three different processes and three different providers.

## **Miscellaneous**

- ◇Paul said the ECWRPC is planning to meet with town and sanitary district members in 2016 to discuss updates to the sewer service area. Some of the items to be discussed are defining land use, assigning land use to growth areas, projecting populations, and plant and purchased capacity.

## **Adjournment**

◇A motion to adjourn was made by Cody Schoepke and seconded by Nick Leonard. The motion passed. The meeting adjourned at 2:26 p.m. The next meeting is scheduled for November 15, 2016.